



▶ *Grant Application Process*

## Post-Grant Requirements

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All recipients of grants from The Hanover Insurance Group Foundation, Inc. must have an evaluation tool to report measurable results (quantitative and qualitative) of programs/services funded by The Hanover Insurance Group grants. The feedback must be sent to The Hanover Insurance Group within one month of completion of the grant program (for one-time programs) or at the end of the calendar year (for ongoing programs). The report should be submitted on organization letterhead and should include, but is not limited to:

- Program objectives
- Target audience
- Target budget/other funding sources
- Actual expenses
- Actual audience reach
- Outcomes and measurements of success
- Opportunities for improvement
- Sponsorship recognition samples such as ads or articles



**PLEASE MAIL REPORTS TO:**

**Paul Belsito, Assistant Vice President, Community Relations**  
The Hanover Insurance Group 440 Lincoln Street Worcester, MA 01653