

▶ *Hanover Risk Solutions*

## Premises Security Inspections

### Security Item

	ACCEPTABLE CONDITION YES/NO	NOTE ANY IMPROVEMENT NEEDED
Perimeter fencing and gates in good condition?		
Exterior lighting operational and provides adequate illumination?		
Exterior doors are secure with dead bolt locks?		

### Burglar Alarm Conditions

	ACCEPTABLE CONDITION YES/NO	NOTE ANY IMPROVEMENT NEEDED
Perimeter alarm contacts on all openings?		
Burglar alarm protects interior areas of the property with motion detection or beams?		
Glass areas that are accessible from the ground are protected with laminated glass or glass break detectors?		

### CCTV Conditions

	ACCEPTABLE CONDITION YES/NO	NOTE ANY IMPROVEMENT NEEDED
CCTV system is operating properly and video quality is acceptable?		
Are approach areas and interior areas covered by CCTV?		
Is CCTV recorder operating properly and protected?		

## High Value Storage

	ACCEPTABLE CONDITION YES/NO	NOTE ANY IMPROVEMENT NEEDED
High value materials are stored in secured area?		

## Management Controls

	ACCEPTABLE CONDITION YES/NO	NOTE ANY IMPROVEMENT NEEDED
Are keys for interior and exterior doors accounted for?		
Have background investigations been completed for all new employees since last inspection?		
Are police department and alarm company contact lists up to date and complete?		
Is there an effective closing inspection to secure the facility?		

▶ To learn more about Hanover Risk Solutions, visit [hanoverrisksolutions.com](https://hanoverrisksolutions.com)



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